

**MEETING MINUTES**  
Smithers Golf and Country Club

Monday January 15, 2018 7:07PM-9:09PM  
Smithers Golf and Country Club, Smithers, BC

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**Attendees:**

Chair: Malcom MacMillan, President, Board of Directors, Smithers Golf and Country Club (SGCC)

Minutes: Genevieve Paterson, Secretary, SGCC

**Executive Attendees:**

John Howard, Past President  
Janice Himech, Treasurer  
Ian Smith, Director  
George Veenstra, Director  
Ciril Habjan, Director  
Tom Pendray, Director  
Andre Fuellbrandt, Director  
Bob Shiach, Men's Club Capitan

**Executive Regrets:**

Jill Stucklberger, Ladies Club Capitan

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Call to order 7:07PM

1. Board adoption of meeting minutes from December 11, 2017 Bob Shiach adopted and George Veenstra 2<sup>nd</sup>.
2. **New Business:**
  - **Reports**
    - Presidents Report
      - Club house security cameras and sound system
        - ! Don McMillian and Tom Pendray will be applying for grant application to cover the cost up to \$5000.00 for the security cameras and sound system.
    - Hiring Committee
      - The Hiring Committee's First choice candidate for the Head Golf Professional declined the offer.
      - Second candidate will be given an offer.
    - Strategic Planning Committee
      - Latest version of the SGCC strategic plan was presented to the SGCC Board on January 8<sup>th</sup>, 2018.
      - **Action:** Tom Pendray will send out the revised strategic plan for Board members to review and comment by Monday January 22<sup>nd</sup>. The final version will be sent back to the Board for approval, prior to circling back to Strategic Planning Committee.
    - Finance

- The Dec 31/18 Comparative Income Statement was reviewed (attached). BVCU chequing acct balance is \$2,207.00. That's the balance remaining from \$90,000 loan we received in Fall. Once that is depleted, we'll access our \$60,000 line of credit to get us thru to spring when we start receiving membership dues. Typical expenses to run the Club Jan 1 to March 31 are \$50k. So we need to be very judicious in our spending.
  - it is expected that YE Financial Statements will be presented by Colin Bruintjes, CPA in mid February.
  - Finance Committee being struck by Janice Himech. **Action:** committee terms of reference will be developed for Board review and comment.
- **Action:** Malcom McMillian and Tom Pendray to develop draft fee structure for Board review and comment.
  - Marketing committee being struck by John Howard. **Action:** committee terms of reference will be developed for Board review and comment.
- ! **Action:** Org chart and job descriptions will be developed and finalized once new Head Golf Professional is in place.

### 3. Meeting Wrap-up and Next Board Meeting Date

**Next Meeting date:** February 19, 2018.

**Meeting Adjourned:** 9:09PM

